



Exchange Teaching Hub

inspiring professional learning

Appropriate Body Services 2023-25

All schools offering statutory induction are required to have an appropriate body for their early career teachers (ECTs) as well as registration for the ECF.

We are passionate about providing a high-quality, transparent service to meet the needs of all schools in our region.

We will:

- Register ECTs with the Teacher Regulation Agency (TRA).
- Provide access to ECT Manager, our electronic system which reduces administration for school and ECTs.
- Offer welcome events for ECTs to share vital information around processes, roles and responsibilities.
- Provide training and telephone support for mentors, induction tutors and headteachers, including schools who may have concerns over the progress of their ECTs.
- Provide a personalised service with a named point of contact for your ECTs and mentors.
- Ensure ECTs are fairly and regularly assessed through the sampling and monitoring of progress reviews at the ends of terms 1, 2, 4 and 5 and formal assessments at the end of year 1 and 2.
- Facilitate additional support for ECTs not meeting Teacher/Induction Standards, drawing upon the expertise and experience of colleagues working across the full range of phases, specialisms and setting.
- Where required, undertake additional fidelity and induction checks of the Early Career Framework based programme in line with the statutory guidance for schools not opting for the Full Induction Programme.

We recommend that school opt for our Early Career Framework (ECF) Full Induction Programme, offered in partnership with UCL*, for a seamless ECF/AB service and experience. Access to ECT and mentor engagement data will minimise the need for additional fidelity and induction checks, enabling us to find a cost-effective service with the confidence that each ECT is enjoying high-quality professional development throughout their induction period. We are committed to ensuring value for money and not charging more than the cost of providing this service: therefore, pricing for this service will be reviewed annually.

For more information about our Full Induction Programme with UCL, please email [**ECFInduction@ExchangeTeachingHub.org.uk**](mailto:ECFInduction@ExchangeTeachingHub.org.uk)

*A thorough due diligence process was conducted by representatives from each Hub area to arrive unanimously at the decision to appoint UCL as the Lead Provider of ECF in Barnsley, Doncaster, Selby and Wakefield.

Please contact Exchange Teaching Hub for further information about our appropriate body services at ECFInduction@ExchangeTeachingHub.org.uk or telephone 0345 145 0075

BARNSELY DONCASTER SELBY WAKEFIELD



www.ExchangeTeachingHub.org.uk

 @ExchangeTHub

Option 1 (recommended)

Full Induction Programme with UCL

£40 registration fee. £60 per term. (£220 for one year, £400 for two years) per ECT

For schools accessing both the fully funded ECF Full Induction Programme (FIP) with UCL and the appropriate body service via Exchange Teaching Hub, we offer:

- Full access to our appropriate body services.
- Appropriate body registration of ECTs on the TRA system and ECT manager.
- Regular checks of progress reviews and formal assessments throughout years 1 and 2 of induction.
- Facilitation of additional support for ECTs not meeting Teachers' Standards.

Option 2

Full Induction Programme with another national Lead Provider

£40 registration fee, £60 per term (£220 for one year, £400 for two years) per ECT

For schools accessing the fully funded ECF Full Induction Programme (FIP) with another national lead provider and the appropriate body service via Exchange Teaching Hub, we offer:

- Full access to our appropriate body services.
- Appropriate body registration of ECTs on the TRA system and ECT manager.
- Regular checks of progress reviews and formal assessments throughout years 1 and 2 of induction.
- Facilitation of additional support for ECTs not meeting Teachers' Standards.
- In-line with the statutory guidance, induction checks of the ECF-based induction, which are required as part of the appropriate body service.

Option 3

Core Induction Programme: Schools using the DfE accredited material to deliver ECF training

£900 school registration fee + £40 registration fee, £60 per term (£220 for one year, £400 for two years) per ECT

There are additional checks required for schools who deliver their own programmes using the freely available DfE accredited materials (Core Induction Programme) to ensure the induction meets the expectations. For schools accessing the ECF Core Induction Programme (CIP) and the appropriate body service via Exchange Teaching Hub, we offer:

- Full access to our appropriate body services.
- Appropriate body registration of ECTs on the TRA system and ECT manager.
- Regular checks of progress reviews and formal assessments throughout years 1 and 2 of induction.
- Where possible, a fidelity check before the start of induction by the AB to ensure the materials and sessions are in line with statutory guidance for induction and meet the ECF induction programme standard.
- Additional fidelity and induction checks of ECF programme throughout the two-year period.
- Facilitation of additional support for ECTs not meeting Teachers' Standards.

Option 4

School Based Induction Programme: Schools designing and delivering their own ECF training

£1350 school registration fee + £40 registration fee, £60 per term (£220 for one year, £400 for two years) per ECT

In line with the statutory guidance, fidelity checking and induction checks of the ECF-based induction on at least three occasions are required as part of the appropriate body service. For schools designing and delivering their own two-year induction programme based on the [Early Career Framework](#) and the appropriate body service via Exchange Teaching Hub, we offer:

- Full access to our appropriate body services.
- Appropriate body registration of ECTs on the TRA system and ECT manager.
- Regular checks of progress reviews and formal assessments throughout years 1 and 2 of induction.
- Fidelity checks before the start of induction (timescales permitting) and throughout the two years to ensure:
 - ECTs receive a programme of support and training based on the ECF induction programme.
 - The induction is designed to cover the evidence-based statements of the ECF.
 - ECTs have received planned elements of induction.
- Desk top reviews, training observations and interviews with ECTs, mentors and induction tutors across the two years to ensure that the school-based programme doesn't diverge from the ECF, facilitated by the Induction Lead in school.
- Facilitation of additional support for ECTs not meeting Teachers' Standards.

N.B. There may be additional charges for schools requiring support as a result of having non-compliant ECF programmes. Additional support can be commissioned from the Hub (price on application).